|  |  |
| --- | --- |
| Career Objective | To seek assignments in a growth-oriented environment, this will  enhance my skills and abilities, leading to the realization of the  objectives of the organization and the establishment of a successful  career. |
|  |  |
|  |  |
|  |  |
| Educational  Qualification | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Level | Board/University | Year of Passing | Marks Obtained | Scores  (%) | | Masters in  Commerce  (Grand Total) | MDSU, Ajmer | March 2017 | 588 | 65.33 | | Bachelor in  Commerce  (Grand Total) | MDSU, Ajmer | March 2015 | 1259 | 69.90% | | Bachelor in  Commerce (Part II) | MDSU, Ajmer | March 2014 | 403 | 67.16 | | Bachelor in  Commerce (Part I) | MDSU, Ajmer | March 2013 | 434 | 72.33% | | 12th Std | RBSE, Ajmer | March 2012 | 354 | 70.80% | | 10th Std | RBSE, Ajmer | March 2010 | 465 | 77.50% | |
|  |  |
| work experience | Currently working in Mandhania & Associates, Pil Court, Churchgate, Mumbai  Work Experience and Certificate:   * Expertise level of knowledge of Tally.ERP 9 with GST * Certificate from Rajasthan State Certificate in Information Technology (RS-CIT) * Knowledge of MS Office including MS Word, MS Excel And Power Point Presentation. * Friendly with Keyboard including Good Typing Speed. * Accounting and GST Return Filing. * Assistance in statutory Audit under Chartered Accountant ( Including Vouching & Verification, preparation of salary charts, reconciliations & preparation of workings related to audit etc.) |
| Personal Details | Date of Birth : 06th April 1995  Languages Known : English and Hindi.  Interest/Extra Activity : Updating the knowledge relating to Direct Tax and Indirect Tax, Designing, Hand Art & Craft |