

Rinkal Girish Purohit

Room No - 42, Pandey Mishra Compound, Gogate Wadi, Aarey Road, Goregaon (East), Mumbai – 400063.
Telephone No: +91 – 9930887521 E-Mail ID: carinkalpurohit@gmail.com

CAREER OBJECTIVE:

To pursue a dynamic and challenging role that would best utilize my present skill sets while allowing me to learn new ones and provide me the opportunity to grow with the organization.

EDUCATIONAL QUALIFICATIONS:

Professional Academia:

Professional Qualification	Marks %	Academic Qualification	Marks %
Final CA, ICAI November 2015 (Both Groups)	50.25%	Bachelor's in commerce March 2013 (Maharashtra State Board - Narsee Monjee Collage of Commerce & Economics)	81.14%
I.P.C.C, ICAI November,2011 (Both Groups)	52.43%	Higher Secondary Certificate Examination – 2010 (Maharashtra State Board - Narsee Monjee Collage of Commerce & Economics)	82.33%
C.P.T, ICAI June,2010	59.5%	Secondary School Certificate Examination – 2008 (Maharashtra State Board)	90.30%

Work Experience:

MSKA & Associates (BDO India LLP)
(Senior Associate)

(Period Served: June 2018- October 2019).

CNK & Associates
(Associate)

(Period Served: March 2016- June 2018).

Key Responsibilities:

- **Managed Statutory & Tax Audit Assignments of Manufacturing and IT/ Media Companies.**
 - Verification of key risk areas like Revenue, Fixed Assets, Expenses, Liabilities, Provisions.
 - Compliance with The Companies Act, 2013 & relevant Accounting Standards.
 - Analytical review of Balance Sheet and Profit and Loss Statement (IGAAP AND IND AS)
 - Finalisation of Financial Statements and Notes to Accounts of the Standalone and consolidated accounts. (IGAAP AND IND AS)
 - Limited review of the quarterly results and disclosure notes of the standalone and consolidated accounts (IGAAP and IND AS)

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- Perform analytical studies of system, Audit trail, financials and It's impact.
- Performed analytical review on all format of reporting (Quarterly results and Annual accounts) with particular focus on trend analysis and ratio maintenance.
- Tax Audits of Various Companies as required U/S 44AB of Income Tax Act 1961.
- Preparation of Tax Audit Report.
- Preparation and Filing of Income Tax Returns

- **Special Assignment**

- Undertook study of present accounting systems and policies of the Textile Company and identify areas of differences between the converged accounting standards notified by MCA (Ind AS) and current accounting policies and systems of that Textile Company (GAAP); Preparation of Opening and Comparative Balance sheet as per Ind AS.
- Audited and finalised two Government Audit related to Infrastructure and Oil and GAS Industries.

Articleship Experience:

Vidyadhar & Co., Article

(Period served: 14/03/2012 to 13/03/2015)

- **Direct Tax**

- Computation of Total Income and Filing of Income Tax Returns for various Companies, Partnership firms and Individuals.
- Preparations of and Filing of Regular TDS Returns.
- Downloading and Issuing Form No: 16 and Form No: 16A.
- Reply to Notice regarding Demands and Penalty.
- Registrations of TAN and other various compliances for the clients.
- Making Various TDS and Income Tax Payments.

- **Service Tax**

- Filing of ST - 3 Returns.
- Preparation of computations and workings including working for construction service, works contract, Architecture Services, Maintenance and Repairs Services (AMC), Manpower Recruitment Services etc.
- Making Service Tax Payments, registration and other various compliances.

- **VAT**

- Filing of Regular Return.
- VAT Audit - Preparation of computations, annexures and workings of the audit reports.
- Registration and other various compliances.
- Reply to notices regarding Demand, Refund, Scrutiny, Audit etc. And also attended the hearing procedures for the same with the Sales Tax Department.

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- **Audit**

- Statutory Audits, Tax Audits and Vat Audits for Service Industry and Manufacturing companies.
- Ledger Scrutiny and Vouching of Accounts.
- Verification of Statutory compliances of Service Tax, TDS, VAT, Advance Tax.
- Verification of key risk areas like Revenue, Fixed Assets, Expenses, Liabilities, Provisions.
- Preparing Tax Audit report annexures.
- Reviewing and issuing various certificates as required by Company Law, 2013/Income Tax Act, 1961.

Client Catered:

- Faze Three Limited
- Ruby Mills Limited
- Maharashtra State Road Development Corporation Limited (MSRDC)
- HPOIL Gas Private Limited
- Media.net Software Services (India) Private Limited (Media.net)
- Param Packaging Private Limited

Computer Skills:

- Proficient in MS Excel, MS Power Point and MS Word
- Proficient with Tally Software Utility

Personal Details:

Date of Birth: 22nd November, 1992

Languages known: English, Hindi, Gujarati and Marathi.

Hobbies & Interests: Swimming, Reading Books, Dancing and Cooking
