

# MONARK SHAH

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To obtain a position in your organization that will enable me to enhance my abilities and use my professional skills.

## AREAS OF EXPERTISE

- ♦ Indirect Taxation – GST, Service Tax & VAT
- ♦ Direct Taxation
- ♦ Financial Accounting & Auditing

## PROFESSIONAL QUALIFICATION

- ♦ Completed Chartered Accountancy in May 2016. Cleared all levels in first attempt.
- ♦ Cleared Actuarial Common Entrance Test (ACET) and Paper CT-2 (Finance & Financial Reporting) of Actuarial Science.

## EDUCATIONAL QUALIFICATION

- ♦ Completed B.Com from Mumbai University with 75.43%
- ♦ Completed HSC from Narsee Monjee College of Commerce & Economics with 83.33%
- ♦ Completed SSC from The Saraswati Vidyalaya School with 92.36%

## PROFESSIONAL EXPERIENCE.

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|--------------------------|-----------------------------------|
| <b>1. Organization -</b> | <b>Play Games24x7 Pvt. Ltd.</b>   |
| <b>Designation -</b>     | <b>Manager, Indirect Taxation</b> |
| <b>Span -</b>            | <b>May 2019 –Current</b>          |

Play Games24x7 Private Limited (Company) owns and operates an online platform for rummy website in India. It is a wholly owned subsidiary of Games 24X7 INC a USA based company. The Company provides online platform for playing game of rummy for real cash.

### **Core Responsibilities:**

- ♦ Determining GST implications with respect to OIDAR services including its valuation.
- ♦ Setting up SOPs for all the GST related compliances.
- ♦ Developing cross-charge mechanism for common expenses.
- ♦ Conducting process improvements to ensure optimum utilization of Input Tax Credit and accurate payment of GST liability (including RCM).
- ♦ Timely application of GST Refunds and following up with the authorities to issue the same at the earliest.
- ♦ Periodic reconciliation of GST Returns with books of accounts.
- ♦ Managing monthly GST compliances
- ♦ Managing GST Audits & Annual Returns in Form 9 & 9C

- |                          |   |
|--------------------------|---|
| <b>2. Organization -</b> | <b>Deloitte Haskins &amp; Sells LLP</b>     |
| <b>Designation -</b>     | <b>Assistant Manager, Indirect Taxation</b> |
| <b>Span -</b>            | <b>October 2016 –December 2018</b>          |

### **Core Responsibilities:**

- ♦ Assisted in successfully implementing Goods & Service Tax (GST) before the appointment date
- ♦ Calculating the revised MRP as per anti-profiteering provisions under GST
- ♦ Assisted in managing working capital requirements due to availability / non-availability of input tax credit during transition stage of GST

- Review of financial models from an indirect tax perspective
- Assessing indirect tax implications on various transactions undertaken by the client
- Advising on structuring of transaction and contracts from an indirect tax point of view
- Analyzing amendments in the law and sending updates to clients impacted due to such amendments
- Assisted in making government representations on account of GST
- Assisted in regular GST Compliance Work i.e. assessing the tax payable amount, filling GSTR 1 and GSTR 3B using offline utility
- Conducting due diligence of target company from the perspective of indirect taxation
- Assisted in obtaining GST Refunds to clients
- Assisted in providing diagnostic review of pending litigations under VAT and CST Act

### **Work Handled For Major Clients:**

**Bharat Petroleum Corporation Ltd.**

**Bajaj** Electricals Ltd.

**FedEx** Express Transportation And Supply Chain (India) Pvt Ltd.

<b>3. Organization -</b>	<b>M/s Shah Chetan &amp; Co -</b>
<b>Designation -</b>	<b>Article Assistant (August 2013 -September 2016)</b>
<b>Span -</b>	<b>3 Years</b>

### **Core Responsibilities:**

- Preparation of Tax Audit Reports in Form 3CD
- Income Tax Returns of Individual, Firms and companies
- Involved in finalization of accounts of companies and partnership firms
- Representation before various tax authorities for Assessment, Scrutiny, Audit, Refund & Stay Matters.
- Compliance of statutory dues
- VAT Audits

### **COMPUTER SKILLS**

- Working knowledge of Microsoft Office
- Good knowledge of working in Tally.ERP9
- Working knowledge of tax based softwares like Winman, CA Office & GST offline utility.
- Working knowledge of SAP B1 Module

### **EXTRA-CURRICULAR ACTIVITIES & INTERESTS**

*Completed a Certification Course on Equity Research from CoLLearn*

*Participated in various sports activities in school & college levels*

**Interest & Hobbies:** - Cricket & Chess.

### **PERSONAL INFORMATION**

- **Language Skills :** English, Hindi, Marathi & French
- **Address:** F-101, Pooja Residency, Planeteria Complex, Bhayandar West, Mumbai - 401101
- **Date of Birth:** 5<sup>th</sup> September 1994