

## **DIBANDU SANTOSH MAJI**

Address: Sec -3, C-13, 201, Shantinagar, Mira Road (E), Thane - 401107.

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### **OBJECTIVE**

To work in an organization where I can acquire knowledge sharpens my skills and put my efforts on achieving organization as well as personal goals.

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### **ACADEMIC BACKGROUND**

- **Graduation**                      Bachelor of Commerce  
Nirmala Memorial Foundation College (2020)  
59% Aggregate
  
  - **HSC (Class XII)**                Commerce  
Nirmala Memorial Foundation College (2017)  
58% Aggregate
  
  - **SSC (Class X)**                    Shantinagar High School (2015)  
67% Aggregate
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### **KEY SKILLS**

- **Software:**                        Tally ERP 9, MS-EXCEL, MS- WORD, MS-POWER POINT.
  - **Basic Knowledge:**            Knowledge of Direct Tax and Indirect Tax (GST), Accounting.
  - **Language:**                        Comfortable in writing and speaking English, Hindi.
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### **WORK EXPERIENCE**

Fresher

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### **CRTIFICATION**

- 1) Certification for Accounting Fundamentals by Corporate Finance Institute on June 12th 2021
- 2) Certification for Excel crash course by corporate Finance Institute on June 20<sup>th</sup> 2021

