

DIBANDU SANTOSH MAJI

Address: Sec -3, C-13, 201, Shantinagar, Mira Road (E), Thane - 401107.

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OBJECTIVE

To work in an organization where I can acquire knowledge, sharpen my skills and put my efforts on achieving organization as well as personal goals.

ACADEMIC BACKGROUND

- **Graduation** Bachelor of Commerce
Nirmala Memorial Foundation College
(2020)
59% Aggregate
 - **HSC (Class XII)** Commerce
Nirmala Memorial Foundation College
(2017)
58% Aggregate
 - **SSC (Class X)** Shantinagar High School
(2015)
67% Aggregate
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KEY SKILLS

- **Software:** Tally ERP 9, MS-EXCEL, MS- WORD, MS-POWER POINT.
 - **Basic Knowledge:** Basic Knowledge of Direct Tax and Indirect Tax (GST), Basic Accounting.
 - **Communication:** Comfortable in writing and speaking.
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WORK EXPERIENCE

Fresher