

DIBANDU SANTOSH MAJI

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OBJECTIVE

To work in an organization where I can acquire knowledge sharpens my skills and put my efforts on achieving organization as well as personal goals.

ACADEMIC BACKGROUND

- **Graduation** Bachelor of Commerce
Nirmala Memorial Foundation College (2020)
59% Aggregate
 - **HSC (Class XII)** Commerce
Nirmala Memorial Foundation College (2017)
58% Aggregate
 - **SSC (Class X)** Shantinagar High School (2015)
67% Aggregate
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KEY SKILLS

- **Software:** Tally ERP 9, MS-EXCEL, MS- WORD, MS-POWER POINT.
 - **Basic Knowledge:** Knowledge of Direct Tax and Indirect Tax (GST),Accounting.
 - **Communication:** Comfortable in writing and speaking.
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WORK EXPERIENCE

Fresher

CRTIFICATION

- 1) Certification for Accounting Fundamentals by Corporate Finance Institute on June 12th 2021
- 2) Certification for Excel crash course by corporate Finance Institute on June 20th 2021

