

CA Supriya Danave



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1303 Vijeta A, Dosti Vihar Vartak Nagar, Thane

CAREER OBJECTIVE

I wish to add in considerable value to the role. I am placed in by being a constant performer and a change driver where ever suitable. So that I can build a long term and innovative career ahead in the organization. I would constantly strive to excel in field through smart work, research, skill and perseverance.

PROFESSIONAL QUALIFICATION

Course	Institute	Year	Result
CA Final (Grp II)	ICAI	May 2019	Cleared
CA Final (Grp I)	ICAI	May 2014	Cleared
CA PCC(Grp I)	ICAI	Nov 2010	Cleared
CA PCC (Grp II)	ICAI	May 2011	Cleared

ACADEMIC QUALIFICATIONS

Course	Board	Institute	Year	Result
B.Com	Mumbai University	Pillai's College, Panvel	2007	73.00%
HSC	Maharashtra State Board	Mahatma Junior College, Panvel	2004	68.00%
SSC	Maharashtra State Board	Barns High School Panvel	2002	59.2%

SOFTWARE PROFICIENCY

Soft-skill Applications	Accounting Application	Taxation application
MS-Office	TALLY, ERP9	WINMAN, TAXBASE

OTHER ACCOMPLISHMENTS

Attended Youth Exchange Program in Japan organized by Lions Club in year 2002.

WORK EXPERIENCE

Current Profile: -

- Working as freelancer with SJP Associates.
- Accounting review at firms & companies.
- Taking independent assignments for bank audit.
- Taking independent assignments for direct & indirect tax.
- Individual IT returns for working professionals & business individuals.

Salunke Jayawant & Phadke Senior Accounts Officer

(August 2015 to Feb 17)

- Day to Day Accounting.
- Use of Accounting Software such as Tally ERP etc.
- Finalization of Balance sheet and Profit & Loss account.
- Statutory Bank Audit.
- Tax Audit
- Statutory Company Audit.
- VAT Audit
- Preparation & filing of Income Tax Returns, TDS Returns, VAT Returns, CST Return and Service Tax Returns of Individual, Partnership Firm and company.

CVK & Associates Accounts Executive

(Feb 2013 to Oct 14)

- Day to Day Accounting.
- Use of Accounting Software such as Tally ERP etc.
- Finalization of Balance sheet and Profit & Loss account.
- Statutory Bank Audit.
- Tax Audit
- Statutory Company Audit.
- VAT Audit
- Preparation & filing of Income Tax Returns, TDS Returns, VAT Returns, CST Return and Service Tax Returns of Individual, Partnership Firm and company.
- Formation and drafting of Memorandum & Article of Association of Companies and Partnership Firm.
- Preparation of ROC returns and filing the same on MCA site.

Clients handled in past

1. Punjab National Bank
2. Maharashtra State Power Generation Company Limited
3. Hindustan Petroleum Corporation Limited

4. Royal Bombay Yacht Club
5. Richardson & Cruddas (1971) Ltd
6. Court Receiver of Bombay High Court

**Sakhalkar & Co.,
Article Assistant**

(July 2008 till January 2012)

- Day to Day Accounting.
- Accounting for Financial Derivatives.
- Use of Accounting Software such as Tally ERP etc.
- Preparation of Bank reconciliation statements and Stock reconciliation statements.
- Finalization of Balance sheet and Profit & Loss account.
- Statutory Bank Audit.
- Tax Audit
- Statutory Company Audit.
- VAT Audit
- Preparation & filing of Income Tax Returns, TDS Returns, VAT Returns, CST Return and Service Tax Returns of Individual, Partnership Firm and company.
- Preparation for Income Tax Scrutiny, appeals with Superiors.
- Formation and drafting of Memorandum & Article of Association of Companies and Partnership Firm.
- Preparation of ROC returns and filing the same on MCA site.

**Maxval Technologies Pvt Ltd.
Research Analyst**

(August 2007 till March 2008)

- Lease abstraction of Commercial as well as residential lease agreement of United States.
- Monitoring the quality of performance of subordinates in the team.
- Working in Team based environment.
- Providing leads to superiors for aggressive follow-up.
- Leading a dynamic team in the absence of team leader.